

INFORMATION NOTE FOR THE PARTICIPANTS

SEAFDEC, with support from SEAFDEC-Sweden Project, will organize the 3rd Meeting of the Scientific Working Group on Neritic Tunas Stock Assessment in the Southeast Asian Waters in Chonburi Province, Thailand, from 27 to 29 June 2016. The sponsored participants are kindly requested to note the following arrangement for your information and convenience.

VENUE AND DATE OF THE MEETING AND REGISTRATION:

The Meeting will be organized at the “Mercure Pattaya Ocean Resort”, Chonburi Province, Thailand on 27 to 29 June 2016. The registration desk opens from 8.30 A.M. on 27 June 2016, at the 5th floor, in front of the “Ocean Conference” room, where the meeting is undertaken.

TRANSPORTATION ARRANGEMENTS:

For the air ticket arrangement, the destination airport of this meeting is “Suvarnabhumi International Airport”. The arrival date is 26 June (Sunday) and the return date is 30 June (Thursday), 2016. It would be greatly appreciated, if you could kindly inform the Contact Persons (see below) of the Meeting, the ticket price (economy class) before issuing the air ticket (a scanned file/photograph) in order to prepare the reimbursement in USD in advance (Please kindly let us know if you have any inconveniences).

SEAFDEC will arrange services of airport transfer for all participants from/to Suvarnabhumi International Airport and Mercure Pattaya Ocean Resort. It takes approximately 2.5 hours to drive from the airport to the Hotel. Please inform your flight information *e.g.* flight number, arrival date/time to **Ms. Matinee Boonyintu** (matinee@seafdec.org) in advance for the arrangement. Otherwise, it would be on your own arrangement and responsibilities.

At the Suvarnabhumi International Airport, SEAFDEC staffs will wait for the arriving participants at the Arrival **Gate C, Exit: 10**. They could be identified by SEAFDEC Logo. In case you could not find them, please contact **Mr. Julasak Markawat** (Tel: 089 4946327).



With regard to the air fare reimbursement upon your arrival at the venue of the meeting, it is strictly requested from our Finance Division that only **the Original Official Receipt** for refunding is accepted. If it is an invoice, it will be rejected. The Original Official Receipt must be submitted together with the used boarding pass/air ticket (arrival date). After you arrive in your home country, please kindly scan/copy or take a photo of your returning boarding pass and/or ticket (clear and fine resolution) and send to us via an email to [suwane@seafdec.org](mailto:suwanee@seafdec.org) and/or matinee@seafdec.org.

ACCOMMODATION:

The participants who are sponsored by SEAFDEC, are requested to stay at the Mercure Pattaya Ocean Resort. Payment for the room charge (Single room) with breakfast will be responsibility of SEAFDEC. Please be noted that personal expenses *e.g.* mini bar, telephone, laundry as well as other personal items are responsibilities of the participants.

Furthermore, a Welcome Dinner hosted by SEAFDEC will be held on 27 June 2016. All participants of the meeting are cordially invited to attend the Dinner.

Access to the Hotel:

Mercure Pattaya Ocean Resort

463/100, Moo 9 Pattaya Second Road
Nhongprue Banglamung 20260 PATTAYA
Chonburi Province, Thailand
THAILAND

Tel.: (+66)26/592888

Fax: (+66)26/592889

<http://www.mercure.com/gb/hotel-8889-mercure-pattaya-ocean-resort/index.shtml>



CONTACT PERSONS OF THE MEETING

Technical and Administrative Coordinator:

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